



KILPIN PARISH COUNCIL

**Chair:** Stephen Brett

**Deputy Chair:** Laura Kirkham

**Correspondence Address:** 27 Willow Garth, Eastrington, nr Howden. DN14 7QP

KILPIN PARISH COUNCIL

## AGENDA & NOTICE for ORDINARY PARISH COUNCIL MEETING for MARCH 2024

|                        |                            |
|------------------------|----------------------------|
| <b>Chair</b>           | Mr Stephen Brett           |
| <b>Date of Meeting</b> | 7 <sup>TH</sup> March 2024 |

You are summoned to attend a meeting of Kilpin Parish Council to be held at **7pm on Thursday, 7<sup>th</sup> March 2024 at Scholfield Village Hall, Skelton.**

Members of the public are welcome to attend the meeting and may speak during the public speaking session

### Procedural Matters

|   |  |
|---|--|
| 1 | To record Cllrs present at the meeting   |
| 2 | To receive any Cllr apologies received for absence at the meeting  |
| 3 | To record declarations of interest by any Cllrs in respect of the agenda items listed below                  |
| 4 | Public participation session (15 minutes)  |
| 5 | To confirm approval of the Minutes for the previous meeting  |
| 6 | To consider any planning matters/decisions submitted in time for the Parish Meeting                          |
| 7 | To record Accounts and Financial Officer Report for February.24 and present cheques for approval in March.24 |
| 8 | To discuss correspondence received   |

### Business to be Transacted

| Ongoing Items |  |
|---------------|--|
| 9             | Cllrs to consider and discuss matters concerning Scholfield Village Hall<br>a. Maintenance<br>b. Monthly checks including defibrillator<br>c. Hall lettings  |
| 10            | Cllrs to discuss trees and improvement grounds work in the carpark of Scholfield Hall – <i>Cllrs to continue discussions on the trees in the carpark in light of the issue of the Tree Preservation Order and the subsequent Parish Council appeal against this Order - also update on planned work to improve the carpark itself</i>              |
| 11            | Cllrs to discuss application for co-option onto the Parish Council – <i>Cllrs will be given the opportunity to discuss a received application and confirm the appointment if it is felt the applicant is suitable for the Parish Council – as this session will contain confidential information, this item is closed to members of the public</i> |
| 12            | Cllrs to discuss any update with regard to bank matters – <i>Cllrs to be updated on the move of the Council's bank accounts following no response from HSBC with regard to numerous efforts to resolve concerns for current banking costs.</i>   |
| 13            | Parking on the main road in Skelton. <i>Cllrs to be updated on request for yellow lines at Ward Cottages in light of concerns for vehicles parking on the main road outside the terraced houses (Ward Cottages) and the ability of emergency vehicles have access at all times.</i>  |
| 14            | Organise a litter pick in Spring. – <i>Cllrs to discuss any update in light of decision at last meeting to organise a litter pick in Spring</i>  |
| 15            | Discuss a Summer event and possible wind farm funding – <i>Cllrs to discuss any update in light of decision at last meeting for a summer event focussed on the national D Day commemorations</i>   |
| 16            | Discuss field owned by Parish Council – <i>Cllrs to discuss any updates on Lamb Lane site and ensuring that all records are up to date</i>   |
| 17            | Budget for 2024-25 - <i>Cllrs to discuss and review the budget in time for signing off in April</i>  |
| 18            | Update and information on projects identified by Cllrs – <i>following the decision to increase the precept to finance projects in the community, Cllrs to review costs and continue to discuss rollout of projects</i>   |
| New Items     |  |
| 19            | Security at Scholfield Village Hall – <i>Cllrs to discuss locking of gate in light of feedback from several users of the Hall. Also request for additional persons to have access to the key-safe code</i>   |
| 20            | Oil Supply for the Hall – <i>Cllrs to discuss possible alternative supplier for provision of oil at the Hall following concerns for high cost of recent supply</i>   |
| 21            | Dog Bins in the Parish – <i>Cllrs to discuss responsibility for emptying dog bins in light of number of volunteers advising they are no longer able to do this.</i>  |
| 22            | Yearly Plan – <i>Cllrs to discuss a yearly plan for the council/counsellors/Clerk, which includes who is responsible for said jobs and the responsibilities of each job.</i>   |