**KILPIN PARISH COUNCIL – Minutes**

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| **Clerk** | Ms Jayne Waude |
| **Address** | C/O Scholfield Village Hall, Skelton, DN14 7RJ |
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| **Chair** | Mr Phil Jarred |
| **Date** | 12th February 2022 |

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| The minutes of the meeting of Kilpin Parish Council held at 7pm on Monday 17th January 2022 at Scholfield Village Hall, Skelton.  **J Waude**  **Clerk to the Council** |

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| **2235** | **1** | **Present Phil Jarred – Chairman (PJ), Lynn Todhunter (LT), Gill Dixon – Vice Chair (GD), Laura Kirkham (LK), Stephen Brett (SB) and Jayne Waude – Clerk (JW)** |
| **2236** | **2** | **To receive apologies for absence – No apologies** |
| **2237** | **3** | **Code of Conduct**   1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.** 2. **To note dispensations given to any Member of the Council in respect of agenda items below.**   **LT declared a non-pecuniary interest in Item 11** |
| **2238** | **4** | **Public participation session (15 minutes) – No public attended the meeting** |
| **2239** | **5** | **To confirm approval of the Minutes of the Parish Council Meeting held on 4th November 2021 – The Minutes of the Parish Council Meeting held on 4th November 2021 were approved and signed by PJ as a true copy.** |
| **2240** | **6** | **To consider planning matters/decisions.**  **Planning Consultation for 21/04547/PLF Cherry Tree Cottage, Howden Road, Skelton, DN14 7RH – Kilpin Parish Council had no comments to make.**  **Notification of Decision on App Ref 21/03063/PLF Rose Cottage, Brow Lane, Balkholme, DN14 7XH – Planning application granted.** |
| **2241** | **7** | **To discuss Speeding in the Parish – Nothing to report.** |
| **2242** | **8** | **To note matters concerning Scholfield Village Hall**   1. **Maintenance – including purchase of lawn mower – It was agreed that LK arrange the sale of the old chairs at a starting price of £100. PJ offered to put up the new cutains/poles and to tidy the leaves. Rob Kirkham and Phil Dixon have kindly agreed to erect the new notice board in Kilpin. PJ to obtain fencing quotes. GD to arrange electrician, all agreed a price of £450 for uplighters and emergency lighting. All agreed that JW order new lawnmower. JW to check with insurance with regards to storing petrol for lawnmower at the hall. PJ to arrange meeting with engineer to fit Smart Meter. LK, JW, GD, PJ** 2. **Monthly checks including defibrillator – PJ to carry out checks. GD confirmed defibrillator checks complete.** 3. **Future Projects 2021/2022 – It was agreed that a joint group meeting would be arranged for 28 January 2022 to arrange a Jubilee Event. SB reported that the Christmas event had been well supported and a total of £282 was raised for Castaway.** 4. **Hall lettings – JW reported on December/January lettings.** |
| **2243** | **9** | **To discuss the Matthew Pickering Charity – JW had circulated a recent update received from the Matthew Pickering Charity which explained that the bank paperwork was still being processed.** |
| **2244** | **10** | **To discuss V.E.T.S. (Volunteer Emergency Telephone System) 1/7/21 – LT reported that the VETS system was now up and running and GD was thanked for training the volunteers. It was agreed that this be removed from the agenda. JW** |
| **2245** | **11** | **To discuss Damaged Road Drain in Main Street, Kilpin 4/3/21 – LT reported on progress. Awaiting a reply from Ward Councillors.** |
| **2246** | **12** | **To discuss Howdendyke Footpath Closure 2/12/21 – No comments to make on closure.** |
| **2247** | **13** | **To discuss Salt Bins in the Parish 3/6/21 – SB reported on siting of salt bins. SB was thanked for managing the purchase and siting of the bins. GD to request, via social media, that Parishioners report if salt gets low. GD** |
| **2248** | **14** | **To discuss updating photos on Website 2/12/21 – JW to resend GD the log in details for the Website.** |
| **2249** | **15** | **To receive report from the Personnel Committee and Clerk Vacancy – PJ and GD to continue with recruitment.** |
| **2250** | **16** | **To discuss correspondence received – JW reported that all correspondence and emails had been forwarded since the last meeting.** |
| **2251** | **17** | **To note current financial position and bank mandate – JW had circulated a copy of the recent bank statement and corresponding bank reconciliation report. It was agreed that a new mandate would be completed once a new clerk had been appointed.** |
| **2252** | **18** | **To discuss Kilpin Parish Council accounts**   1. **Monthly accounts and financial accountability – JW advised that the accounts were available for inspection.** 2. **To discuss Precept 2022/2023 - 2/12/21 – The precept was agreed by the council and signed by PJ.** |
| **2253** | **19** | **To approve Clerk’s salary and expenses – PJ approved and signed the clerks salary report.** |
| **2254** | **20** | **Date of the next meeting – The next meeting of Kilpin Parish Council will be Thurdsay 3rd March 2022 at 7pm at Scholfield Village Hall, Skelton.**  **Meeting closed at 08.20pm** |

**-** Clerk 12th February 2022