**KILPIN PARISH COUNCIL – Draft Minutes**

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| **Clerk** | Ms Jayne Waude |
| **Address** | C/O Scholfield Village Hall, Skelton, DN14 7RJ |
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| **Chair** | Mr Phil Jarred |
| **Date** | 7th March 2022 |

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| The minutes of the meeting of Kilpin Parish Council held at 7pm on Thursday 3rd March 2022 at Scholfield Village Hall, Skelton.  **J Waude**  **Clerk to the Council** |

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| **2255** | **1** | **Present – Phil Jarred – Chairman (PJ), Lynn Todhunter (LT), Stephen Brett (SB) and Jayne Waude – Clerk (JW)** |
| **2256** | **2** | **To receive apologies for absence – Laura Kirkham (LK), Gill Dixon had resigned via email. JW to thank GD for her service and for offering to continue to carry out the defibrillator checks.** |
| **2257** | **3** | **Code of Conduct**   1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.** 2. **To note dispensations given to any Member of the Council in respect of agenda items below.**   **LT declared a non-pecuniary interest in item 10** |
| **2258** | **4** | **Public participation session (15 minutes) – No public attended** |
| **2259** | **5** | **To confirm approval of the Minutes of the Parish Council Meeting held on 17th January 2022 – The minutes of the Parish Council Meeting held on 17th January 2022 were approved and signed by PJ as a true copy.** |
| **2260** | **6** | **To consider planning matters/decisions.**  **Planning Consultation for 22/00101/PLF - Land To West Of Kilpin Grange, Main Street, Kilpin, East Riding Of Yorkshire, DN14 7TL Consulted via email due to deadline - No comments to make.**  **Notification of Decision on App Ref 21/04547/PLF - Cherry Tree Cottage, Howden Road, Skelton, East Riding Of Yorkshire, DN14 7RH – Planning granted** |
| **2261** | **7** | **To discuss Speeding in the Parish – PJ reported on planned sessions. More support required from volunteers.** |
| **2262** | **8** | **To note matters concerning Scholfield Village Hall**   1. **Maintenance – It was agreed that Joe Dixon continue cutting the grass. A new appointment to be arranged for installation of smart meter, PJ to arrange. JW to order 1000L of oil. PJ provided quoted for fencing. PJ to arrange quotes for car park gravel.** 2. **Monthly checks including defibrillator – GD and PJ to carry out checks.** 3. **Future Projects 2022 – It was agreed that £100 would be donated to the Jubilee Event. LK to use proceeds from sale of chairs. A meeting will be held 7/4/22 at 6.30 to discuss the event.** 4. **Hall lettings – JW reported on February lettings. SB to arrange advertising room hire.** |
| **2263** | **9** | **To discuss the Matthew Pickering Charity – PJ advised that bank authorisation was still awaited.** |
| **2264** | **10** | **To discuss Damaged Road Drain in Main Street, Kilpin 4/3/21 – LT advised that a reply was still awaited from Ward Councillor Nigel Wilkinson.** |
| **2265** | **11** | **To discuss ERYC joint communication on behalf of town and parish councils 3/3/22 – It was agreed that the recent email received regarding joint communication with ERYC did not require any amendments and Kilpin Parish Council would be included in the letter.** |
| **2266** | **12** | **To discuss collection for ERNLLCA Chairman’s retirement 3/3/22 – It was agreed that Kilpin Parish Council would not donate to the collection. To remove from the agenda.** |
| **2267** | **13** | **To receive report from the Personnel Committee and Clerk Vacancy – It was agreed that PJ would stand in a Proper Officer and SB would stand in as Responsible Financial Officer until the new Clerk has been appointed.** |
| **2268** | **14** | **To discuss correspondence received – JW advised that all emails and correspondence had been forwarded since the last meeting.** |
| **2269** | **15** | **To note current financial position and bank mandate – JW has provided via email a copy of the latest bank statement and corresponding bank reconciliation report.** |
| **2270** | **16** | **To discuss Kilpin Parish Council accounts**   1. **Monthly accounts and financial accountability – JW advised that the accounts were available for inspection.** |
| **2271** | **17** | **To approve Clerk’s salary and expenses – PJ approved the clerks salary** |
| **2272** | **18** | **Date of the next meeting – 7th April 2022 at 7pm at Scholfield Village Hall, Skelton.** |