**KILPIN PARISH COUNCIL – Draft Minutes**

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| **Clerk** | Ms Jayne Waude |
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| **Chair** | Mr Phil Jarred |
| **Date** | 20th September 2019 |

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| The minutes of the meeting of Kilpin Parish Council to be held at 7pm at Scholfield Village Hall, Skelton on **Thursday 5h September 2019.**  |

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| **1712** | **1** | **Present – Phil Jarred – Chairman (PJ), Lynn Todhunter (LT), Sophie Ross-Briggs (SRB), Peter Sanderson (PS) and Gill Dixon (GD) from item 12** |
| **1713** | **2** | **To receive apologies for absence – Carl Palin (CP) and Jayne Waude – Clerk (JW)** |
| **1714** | **3** | **Code of Conduct**1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.**
2. **To note dispensations given to any Member of the Council in respect of agenda items below**

LT & PS declared a non-pecuniary interest in item 11 |
| **1715** | **4** | **Public participation session (15 minutes)** – 1 member of the public was present but made no comment. |
| **1716** | **5** | **To confirm approval of the Minutes of the Parish Council Meeting held on the 4th July 2019** – The minutes of the Parish Council Meeting held on 4th July 2019 were signed by PJ as a true record. |
| **1717** | **6** | **To consider planning matters/decisions.****South Lea Farm, Brow Lane, Balkholme Ref: 19/02571/PLF** – No comment made**Pear Tree Cottage, Brow Lane, Balkholme Ref: 19/02288/PLF** – No comment made**Land to west of Kilpin Grange, Main Street, Kilpin Ref: 19/02480/VAR** – No comment made**Notification of decision of appeal for 18/00073/REFUSE Land East Of Gate Farm** – No comment made**Notification of Decision on App Ref 19/01506/PLF Annas Happy Trotters, Kilpin Hall Farm, Howdendyke Road, Kilpin** - No comment made |
| **1718** | **7** | **To discuss speeding in the Parish** - SRB to do a facebook post and recruit 6 volunteers for community speedwatch. **SRB** |
| **1719** | **8** | **To receive report from the Friends of Scholfield Village Hall –** Minutes from the FOSVH received and will be circulated. Last event in May was a success and raised £276.00. Next event is 20th September, pie and pea supper. Joint meeting between KPC and FOSVH 12th September |
| **1720** | **9** | **To note matters concerning Scholfield Village Hall**1. **Maintenance –** Light bulbs need replacing so they all match PJ. Septic tank requires looking at to see if it needs emptying PJ. LT counted that 28 window lights needed replacing as they were either cracked or broken. It was agreed that we would try and replace these ourselves as the cost of paying someone would be quite expensive.  **PJ**
2. **Monthly checks including defibrillator** – Hall checks up to date and defibrillator checks also up to date.
3. **Health and Safety and Environmental** – Nothing to report
4. **Funding** – Nothing to report
5. **Future Projects 2019** – Lighting quote received for £44 per spotlight (10) required. PS to get a quote from Mathew Jubb and report back.  **PS**
6. **Hall lettings and calendar** – No report
7. **Hire Agreement** – All hire agreements back and signed
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| **1721** | **10** | **To discuss the Matthew Pickering Charity –** A report was received from the MPC stating that they had had two applications, one was not valid but one was successful. SRB and PS would be willing to join the charity as trustees. Details to be sent to Jo Oughtred  **JW** |
| **1722** | **11** | **To discuss damaged verges in Kilpin** – Still No reply from Nigel Wilkinson |
| **1723** | **12** | **To discuss erosion of the river bank by farm machinery 5/9/19** – A letter had been received from a Skelton resident concerning the erosion of the river bank by oversized farm machinery passing through Skelton to Sandhall Estate. JW to write to Platts at Sandhall farm and ask them to have more consideration when moving machinery. Also to contact the environment agency and highways to make them aware of the problem. **JW** |
| **1724** | **13**  | **To update Community Emergency Plan – 5/9/19** – to be discussed at the next meeting |
| **1725** | **14** | **To discuss notice board at Balkholme – 6/6/19** – JW is trying to locate the notice board, residents of Balkholme will then be contacted to decide where the best site would be. |
| **1726** | **15** | **To discuss IT in relation to Kilpin Parish Council including website** – No report |
| **1727** | **16** | **To discuss Social Media – 3/12/18** – SRB to advertise MPC when wording received from Jo Oughtred and also Speeding group |
| **1728** | **17** | **To discuss VE Day 75th Anniversary Celebration – 6/6/19** – to be discussed at the next joint meeting |
| **1729** | **18** | **To receive report from the Personnel Committee** – Nothing to report |
| **1730** | **19** | **To discuss correspondence received** - All correspondence and emails had been forwarded since the last meeting. |
| **1731** | **20** | **To note current financial position** – JW to provide members of an up to date bank reconciliation via email in her absence. **JW**  |
| **1732** | **21** | **To discuss Kilpin Parish Council accounts**1. **Monthly accounts and financial accountability** – JW to have monthly accounts available at the next meeting.
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| **1733** | **22** | **To approve Clerk’s salary and expenses** – To be signed at the next meeting. |
| **1734** | **23** | **Date of the next meeting – The date of the next Parish Council Meeting will be 3rd October 2019 at 7pm.** |
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**P Jarred**

Chairman

Date 20th September 2019