**KILPIN PARISH COUNCIL – Minutes**

|  |  |
| --- | --- |
| **Clerk** | Ms Jayne Waude |
| **Address** | 4 Elm Avenue, Goole, East Yorkshire, DN14 6TF |
| **Telephone No.** | 07801944881 |
| **Email** | [clerk@kilpinparish.co.uk](mailto:clerk@kilpinparish.co.uk) Website: www.kilpinparish.co.uk |
|  |  |
| **Chair** | Mr Phil Jarred |
| **Date** | 10th November 2019 |

|  |
| --- |
| The minutes of the meeting of Kilpin Parish Council held at 7pm at Scholfield Village Hall, Skelton on **Thursday 7th November 2019.** |

|  |  |  |
| --- | --- | --- |
| **1760** | **1** | **Present – Phil Jarred – Chairman (PJ), Peter Sanderson – Vice Chairman (PS), Lynn Todhunter (LT), Gill Dixon (GD), Jayne Waude – Clerk (JW), Laura Kirkham present as a member of the public until co-opted in item 4 (LK) and Victoria Aitken – Ward Councillor (VA)** |
| **1761** | **2** | **To receive apologies for absence – Sophie Ross-Briggs (SRB)**  **Non- attendance – Carl Palin (CP)** |
| **1762** | **3** | **Code of Conduct**   1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.** 2. **To note dispensations given to any Member of the Council in respect of agenda items below.**   LT declared a non-pecuniary interest in Item 13  PS declared a non-pecuniary interest in Item 13 |
| **1763** | **4** | **Co-option of new councillor** – Laura Kirkham introduced herself to the council and was then asked to leave the room. The council all voted in favour of LK being co-opted onto the council and LK was then invited back into the room and signed the Declaration of Acceptance of Office of Councillor. |
| **1764** | **5** | **Public participation session (15 minutes)** – No public were in attendance. VA reported on improvement work to the outfall on Near Drain in the near future. This is a major flood prevention asset draining water from Howden, Kilpin and Skelton as well as over 5000 acres of farm land. There will be necessary disruption when the work is carried out. |
| **1765** | **6** | **To confirm approval of the Minutes of the Parish Council Meeting held on the 3rd October 2019** – The minutes of the Parish Council Meeting held on 3rd October 2019 were signed as a true record by PJ. |
| **1766** | **7** | **To consider planning matters/decisions.**  **Notification of Decision for 19/02093/PLF Kilpins, Main Road, Belby, DN14 7UZ –** Planning permission refused.  **Planning Consultation for 19/03106/PLB East Lynton Farm, Main Road, Newland, DN14 7XF** – The Council had no comments to make.  **Planning Consultation for 19/03105/PLF East Lynton Farm, Main Road, Newland, DN14 7XF** – The Council had no comments to make.  **GD arrived at 7.30pm – This had been agreed prior to the meeting. JW** |
| **1767** | **8** | **To discuss speeding in the Parish** – PJ reported on the success of the recent Speeding Group meeting. Over 20 parishioners attended after a successful leaflet drop and Facebook posts. It was agreed that the groups’ aim is to inform all residents and encourage safer driving within the Parish. The next step is to request a traffic survey . |
| **1768** | **9** | **To receive report from the Friends of Scholfield Village Hall** – PJ reported on the recent joint meeting. JW to provide members with the minutes of this meeting. LT provided prices for larger side plates for the village hall and it was agreed that LT order these in time for the next event the Christmas Quiz on Friday 29th November 2019 at 7pm. **JW** |
| **1769** | **10** | **To note matters concerning Scholfield Village Hall**   1. **Maintenance** – JW reported on prices of paper towels and it was agreed that the minimum amount be ordered with a view to the future toilet area refurbishment. PJ reported that the glass in the windows had been re-instated by a local historian who has given a price to supply and fit a dado rail in the hall in order to display picture frames etc. The council agreed this price and also to reimburse the cost of the cutting tool used for the glass. PJ obtained a quote for a picture rail of £150 installed it was agreed this should go ahead. **JW** 2. **Monthly checks including defibrillator** – PJ and GD confirmed monthly checks had been carried out. LT suggested the VETS refresher course be carried out with Laxton VETS to reduce costs. 3. **Health and Safety and Environmental** – PJ to get price for covering pipes outside. **PJ** 4. **Funding / Sixpenny Wood Wind Farm Press Release** – PJ to provide information.  **PJ** 5. **Future Projects 2019** – PS to provide quote for toilet area at next meeting. JW to chase up second quote. PJ reported on lighting options. **PS/JW** 6. **Hall lettings and calendar** – JW reported on lettings figures for October. |
| **1770** | **11** | **To discuss the Matthew Pickering Charity** – No report. PJ to contact Joe Oughtred to request a monthly report. **PJ** |
| **1771** | **12** | **To discuss Remembrance Day Wreath** – JW provided LT with the Remembrance Day Wreath. Philip Markland to lay wreath on behalf of Kilpin Parish Council. |
| **1772** | **13** | **To discuss damaged verges in Kilpin** – LT reported that Ward Councillor Nigel Wilkinson had advised this week that the repairs were to be done. |
| **1773** | **14** | **To discuss erosion of the river bank 7/11/19** – JW to contact local businesses again to ask for care and consideration when their farm machinery are using the roads in the parish. **JW** |
| **1774** | **15** | **To discuss dyke maintenance 7/11/19** – VA reported that the level of the dyke was a problem and that the pump station will be refurbished under general maintenance. |
| **1775** | **16** | **To discuss notice board at Balkholme – 6/6/19** – BT have not located the missing notice board and it was agreed that this be removed from the agenda. **JW** |
| **1776** | **17** | **To discuss IT in relation to Kilpin Parish Council including website** – JW reported on the parish council website. JW to update standing orders. **JW** |
| **1777** | **18** | **To discuss Social Media – 3/12/18** – GD and SRB were thanked for managing the Facebook page and all agreed that the recent photos posted by GD were extremely well received. |
| **1778** | **19** | **To discuss VE Day 75th Anniversary Celebration – 6/6/19** – JW reported on the recent article in the Goole Times with the first donation of a picnic bench from Wren Kitchens. It is hoped that this will lead to other local businesses joining Wren. |
| **1779** | **20** | **To receive report from the Personnel Committee** – Nothing to report. |
| **1780** | **21** | **To discuss correspondence received** – JW reported on a recent email received from a resident with concerns of the street lighting on the bend at Ward Cottages, Skelton. It was agreed that JW would contact East Riding in connection with this and report back to the resident.  **VA left the meeting JW** |
| **1781** | **22** | **To note current financial position** – JW provided members with an up to date bank reconciliation. |
| **1782** | **23** | **To discuss Kilpin Parish Council accounts**   1. Monthly accounts and financial accountability – JW reported that the monthly accounts were available for inspection. |
| **1783** | **24** | **To approve Clerk’s salary and expenses** – PJ signed the clerks salary and expenses form on behalf of the Personnel Committee. |
| **1784** | **25** | **Date of the next meeting** – The next meeting of Kilpin Parish Council will be Wednesday 4th December 2019 at 7pm |
|  |  | **Meeting Closed at 8.30pm** |

**J Waude**

Clerk

Date 10th November 2019