**KILPIN PARISH COUNCIL – Draft Minutes**

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| **Clerk** | Ms Jayne Waude |
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| **Chair** | Mr Phil Jarred |
| **Date** | 19th February 2020 |

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| The minutes of the meeting of Kilpin Parish Council to be held at 7pm at Scholfield Village Hall, Skelton on Thursday **6th February 2020.**  **J Waude**  **Clerk to the Council J Waude** |

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| **1815** | **1** | **Present – Phil Jarred – Chairman (PJ), Lynn Todhunter (LT), Gill Dixon (GD), Peter Sanderson (PS), Laura Kirkham (LK) and Jayne Waude – Clerk (JW)** |
| **1816** | **2** | **To receive apologies for absence – Sophie Ross-Briggs (SRB) and Carl Palin (CP)** |
| **1817** | **3** | **Code of Conduct**   1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.** 2. **To note dispensations given to any Member of the Council in respect of agenda items below.**   **LT and PS declared a non-pecuniary interest in Item 11** |
| **1818** | **4** | **Public participation session (15 minutes) – No public were in attendance.** |
| **1819** | **5** | **To confirm approval of the Minutes of the Parish Council Meeting held on the 4th December 2019 and the Extraordinary Meeting held on the 13th January 2020 – The minutes of the meeting held on 4th December 2019 and the extraordinary meeting held on 13th January 2020 were signed by PJ as a true record.** |
| **1820** | **6** | **To consider planning matters/decisions.**  **Notification of application going to Committee 19/03480/PLF Gate Farm Kilpin Broad Lane Balkholme East Riding Of Yorkshire DN14 7XH - application was considered by the Western Area Planning Sub Committee on 14 January 2020.**  **Planning Consultation for 19/04334/PLF Kilpin Hall – The Council made no comment.**  **Notification of decision 19/03480/PLF Gate Farm Kilpin Broad Lane Balkholme East Riding Of Yorkshire DN14 7XH – Planning permission refused.** |
| **1821** | **7** | **To discuss speeding in the Parish – PJ reported that the first training session had been successful and well attended. All sites had been identified and risk assessed. The next stage is practical and will require at least 12 volunteers. LK suggested social media and leaflets to ask for volunteers and to inform the parish.** |
| **1822** | **8** | **To receive report from the Friends of Scholfield Village Hall – Nothing to report. Joint meeting to be held 13th February 2020.** |
| **1823** | **9** | **To note matters concerning Scholfield Village Hall**   1. **Maintenance – JW to arrange for smoke detector to be re-secured and to PAT test projector screen. JW** 2. **Monthly checks including defibrillator – GD confirmed checks made and PJ to complete in the following week. GD advised that new residents may not be aware of the defibrillator locations and it was agreed that this will be published on social media. LT suggested a possible site for a defibrillator in Kilpin, JW to check on legalities. PJ/JW** 3. **Health and Safety and Environmental – PJ to arrange a price from local handyman for boxing in pipes next week. PJ** 4. **Funding / Sixpenny Wood Wind Farm Press Release – Nothing to discuss. JW to remove from agenda. JW** 5. **Future Projects 2020 – GD to look at costs for new lamp shades and JW to obtain price for dimmer switches. GD/JW** 6. **Hall lettings and calendar – JW provided members with a breakdown of the hall lettings figures. It was agreed that PJ would advertise the hire of the hall on a flyer. PJ** |
| **1824** | **10** | **To discuss the Matthew Pickering Charity – Nothing to report. JW to ask a trustee to attend the next meeting. JW** |
| **1825** | **11** | **To discuss damaged verges in Kilpin – PS reported that the verges were shocking and that East Riding had been out to look at the damage. LT reported the Ward Councillor Nigel Wilkinson had advised that work is planned on the damaged verges at the end of February.** |
| **1826** | **12** | **To discuss dyke maintenance 7/11/19 – LT reported that the dyke has recently been cleared and that the underlying issue was tree roots. It was agreed that JW would contact the member of the public who had reported the issue to the Council and advise that he would be informed if there were any more developments and to advise that if any further help is required to contact the council again. JW** |
| **1827** | **13** | **To discuss safety issues with regards to current traffic diversion 4/12/19 – It was agreed that JW contact Howden Town Council and ask to be informed of any local diversions or road closures that they are made aware of. JW** |
| **1828** | **14** | **To discuss Dock Area white line markings 4/12/19 – JW reported that highways had confirmed that the markings will be checked and addressed.** |
| **1829** | **15** | **To discuss removal of payphone - 6/2/20 – It was agreed that parishioners will be informed via social media regarding the removal of the payphones and a final decision will be made at the next Parish Council meeting. SRB/GD** |
| **1830** | **16** | **To discuss Blue Campaign – 6/2/20 – GD discussed the Blue Campaign which is to re-wild Britain. The Council agreed to leave a strip of grass unmown at the village hall to encourage insects and mammals back to the land. GD asked members to save blue containers in order to make blue hearts for the unmown areas. GD to post information on social media. JW to contact the local gardening company asking them to leave a strip when they cut the grass. JW** |
| **1831** | **17** | **To discuss IT in relation to Kilpin Parish Council including website – Nothing to report.** |
| **1832** | **18** | **To discuss Social Media – 3/12/18 – GD reported on successful figures and all agreed that GD was doing a fantastic job posting on the Council’s Facebook page.** |
| **1833** | **19** | **To discuss VE Day 75th Anniversary Celebration – 6/6/19 – It was agreed that GD and LK attend the joint venture meeting on 26th February 2020 and it was suggested that perhaps the council should hold their own celebrations. To be discussed at the next meeting with the Friends of Scholfield Village Hall. GD/LK** |
| **1834** | **20** | **To receive report from the Personnel Committee – Nothing to report.** |
| **1835** | **21** | **Adoption of Standing Orders – JW awaiting advice from ERNLLCA.** |
| **1836** | **22** | **To discuss correspondence received – JW reported that all correspondence and emails had been forwarded since the last meeting.** |
| **1837** | **23** | **To note current financial position – JW provided members with an up to date bank reconciliation and a breakdown of the Hall income and expenditure.** |
| **1838** | **24** | **To discuss Kilpin Parish Council accounts**   1. **Monthly accounts and financial accountability – JW reported that the accounts were available for inspection.** |
| **1839** | **25** | **To approve Clerk’s salary and expenses – PJ approved the clerks salary and expenses.** |
| **1840** | **24** | **Date of the next meeting – The next meeting of Kilpin Parish Council will be on Thursday 5th March 2020 at 7pm.** |
|  |  | **Meeting closed 8.20pm** |

**J Waude**

Clerk

Date 19th February 2020