**KILPIN PARISH COUNCIL – Draft Minutes**

|  |  |
| --- | --- |
| **Clerk** | Ms Jayne Waude |
| **Address** | C/O Scholfield Village Hall, Skelton, DN14 5RJ |
| **Telephone No.** | 07801944881 |
| **Email**  | clerk@kilpinparish.co.uk Website: www.kilpinparish.co.uk |
|  |  |
| **Chair** | Mr Phil Jarred |
| **Date** | 24th May 2020 |

|  |
| --- |
| The minutes of the remote meeting of Kilpin Parish Council held at 7pm online on Thursday **14th May 2020.** **J Waude****Clerk to the Council J Waude** |

|  |  |  |
| --- | --- | --- |
| **1865** | **1** | **Present online – Phil Jarred – Chairman (PJ), Peter Sanderson – Vice Chairman (PS), Lynn Todhunter (LT), Sophie Ross-Briggs (SRB), Gill Dixon (GD), Laura Kirkham (LK) and Jayne Waude – Clerk (JW)** |
| **1866** | **2** | **To receive apologies for absence – Carl Palin (CP)** |
| **1867** | **3** | **Code of Conduct**1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.**
2. **To note dispensations given to any Member of the Council in respect of agenda items below.**

**LT declared a non-pecuniary interest in item 11****PS declared a non-pecuniary interest in item 11****LK declared a non-pecuniary interest in item 6** |
| **1868** |  | **Public participation session (15 minutes) – No public asked to join the remote meeting.** |
| **1869** | **5** | **To confirm approval of the Minutes of the Parish Council Meeting held on the 5th March 2020 – The signing of the minutes were deferred to the next non remote meeting due to COVID-19.** |
| **1870** | **6** | **To consider planning matters/decisions****Planning Consultation for 20/00807/PLF Chapel House, Howden Road, Skelton, East Riding of Yorkshire, DN14 7RG – There were no comments made by Kilpin Parish Council.****Notification of Decision 20/00704/VAR Land to West of Kilpin Grange Main Street, Kilpin, East Riding of Yorkshire, DN14 7TL – There were no comments made by Kilpin Parish Council.****Planning Consultation for 20/00483/PLF Kilpins, Main Road, Belby, East Riding of Yorkshire, DN14 7UZ - There were no comments made by Kilpin Parish Council but it was agreed that the council request to have sight of the full plans.****Notification of Decision 19/03106/PLB East Lynton Farm, Main Road, Newland, East Riding of Yorkshire, DN14 7XF - There were no comments made by Kilpin Parish Council.****Notification of Decision 19/03105/PLF East Lynton Farm, Main Road, Newland, East Riding of Yorkshire, DN14 7XF - There were no comments made by Kilpin Parish Council.** **JW** |
| **1871** | **7** | **To discuss speeding in the Parish – SRB reported that no progress had been made due to COVID-19.** |
| **1872** | **8** | **To receive report from the Friends of Scholfield Village Hall – JW advised that there had been no communication from the Friends of Scholfield Village Hall since COVID-19 lockdown.** |
| **1873** | **9** | **To note matters concerning Scholfield Village Hall**1. **Maintenance – PJ volunteered to spray and weed outside the hall and the council thanked Joe Dixon for cutting the grass at the village hall.**
2. **Monthly checks including defibrillator – GD advised the monthly checks on the defibrillator had been carried out that updates were in progress. JW to contact electrician to carry out test on smoke detector if it is safe to do so.**
3. **Health and Safety and Environmental – Nothing to report.**
4. **Future Projects 2020 – PJ reported that one quote had been received for the refurbishment of the toilet area and that lighting options would still be researched.**
5. **Hall lettings and calendar – Nothing to report as all letting had been cancelled due to COVID-19. JW to look at pausing the broadband payments until the hall is used again. JW**
 |
| **1874** | **10** | **To discuss the Matthew Pickering Charity – PJ to arrange setting up new trustees.** **PJ**  |
| **1875** | **11** | **To discuss damaged verges in Kilpin – LT advised that the work had been carried out and PS commented that the workmanship could have been better but overall the council were happy with the repairs and it was agreed that this item be removed from the agenda. JW**  |
| **1876** | **12** | **To discuss litter picking 14/5/20 – LK reported that a group would be set up in a few months and volunteered along with PJ and SRB to pick litter in the meantime. JW to source high-viz vests and SRB and PS offered to fund tool costs. LK offered to take to the tip. PJ reported that a member of the public had collected several bags of rubbish in the parish and had then informed ERYC to arrange a collection. LK/PJ/SRB/JW**  |
| **1877** | **13** | **To discuss Public Footpaths 14/5/20 – A report had been received from a member of the public regarding access on the footpath from Kilpin to Laxton. JW to report this to ERYC. JW** |
| **1878** | **14** | **To discuss Ash Tree in Moorfields Lane 14/5/20 – GD reported that a 400 year old ash tree had been felled and questioned the necessity. The Yorkshire Wildlife Trust have been informed and GD to keep the council updated. GD** |
|  |  | **The meeting was paused in order for councillors to go outside to clap the NHS at 8pm. The meeting resumed at 8.08pm** |
| **1879** | **15** | **To discuss Dock Area white line markings 4/12/19 – PJ advised that the markings had not been re-done. All agreed to leave on the agenda.** |
| **1880** | **16** | **To discuss dog fouling in the Parish – 5/3/20 – JW to chase dog warden for postcard leaflets. JW** |
| **1881** | **16** | **To discuss Social Media – 3/12/18 – The council thanked GD for updating the Parish Council Facebook page regularly.** |
| **1882** | **18** | **To discuss VE Day 75th Anniversary Celebration – 6/6/19 – PJ thanked GD for providing photos of the parish celebrating VE Day. The day had been enjoyed by everyone.** |
| **1883** | **19** | **To receive report from the Personnel Committee – Nothing to report.** |
| **1884** | **20** | **To discuss correspondence received – JW confirmed that all correspondence and emails had been forwarded since the last meeting. An application for Small Business Rates Relief Grant had been received. JW to enquire. JW** |
| **1885** | **21** | **To note current financial position – JW had provided members, via email, with an up to date bank reconciliation.** |
| **1886** | **22** | **To discuss Kilpin Parish Council accounts**1. **Monthly accounts and financial accountability – JW reported that the accounts were available for inspection.**
 |
| **1887** | **23** | **To approve Clerk’s salary and expenses – The Clerk’s salary and expenses had been emailed to PJ and SRB for approval due to COVID-19.** |
| **1888** | **24** | **Date of the next meeting – The date of the next meeting of Kilpin Parish Council will be held remotely on Thursday 4th June 2020 at 7pm.** |

**J Waude**

Clerk

Date 24th May 2020