**KILPIN PARISH COUNCIL – Draft Minutes**

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| **Clerk** | Ms Jayne Waude |
| **Address** | C/O Scholfield Village Hall, Skelton, DN14 5RJ |
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| **Chair** | Mr Phil Jarred |
| **Date** | 19th March 2020 |

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| The minutes of the meeting of Kilpin Parish Council held at 7pm at Scholfield Village Hall, Skelton on Thursday **5th March 2020.** **J Waude****Clerk to the Council J Waude** |

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| **1841** | **1** | **Present – Phil Jarred – Chairman (PJ), Lynn Todhunter (LT), Sophie Ross-Briggs (SRB), Carl Palin (CP), Gill Dixon (GD) and Jayne Waude – Clerk (JW)** |
| **1842** | **2** | **To receive apologies for absence – Peter Sanderson – Vice Chairman (PS) and Laura Kirkham (LK)** |
| **1843** | **3** | **Code of Conduct**1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.**
2. **To note dispensations given to any Member of the Council in respect of agenda items below.**

**LT declared a non-pecuniary interest in Item 10** |
| **1844** | **4** | **Public participation session (15 minutes) – No public were in attendance**  |
| **1845** | **5** | **To confirm approval of the Minutes of the Parish Council Meeting held on the 6th February 2020 – The minutes of the meeting held on the 6th February 2020 were signed by PJ as a true record.** |
| **1846** | **6** | **To discuss speeding in the Parish – SRB reported that training for the speeding group would commence in approximately 3-4 weeks once the nights become lighter. PJ to inform parishioners via newsletter/flyer. PJ** |
| **1847** | **7** | **To receive report from the Friends of Scholfield Village Hall – JW provided members with a copy of the minutes of the recent meeting and PJ read out report on upcoming events. A joint meeting had been held prior to the Parish Council meeting PJ to provide minutes to members. PJ** |
| **1848** | **8** | **To note matters concerning Scholfield Village Hall**1. **Maintenance – JW reported that the electrician would be attending next week to check smoke alarm and PAT test projector screen.**
2. **Monthly checks including defibrillator – GD and PJ advised monthly checks had been completed.**
3. **Health and Safety and Environmental – PJ advised that the outside pipes would be covered in the next 2 weeks.**
4. **Future Projects 2020 – GD reported on lamp shades for the village hall. JW advised that an electrician would be providing a quote for dimmer switches. PJ and SRB to apply for a grant from the Wind Farm. PJ to obtain quote for toilet area. LT suggested new lighting in the toilet area GD to research. PJ/SRB/GD**
5. **Hall lettings and calendar – JW provided members with a monthly breakdown of the hall lettings figures.**
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| **1849** | **9** | **To discuss the Matthew Pickering Charity – JW read out an email from Joe Oughtred requesting a hand over of the trustees. PJ to meet with Mr Oughtred to formalise. PJ** |
| **1850** | **10** | **To discuss damaged verges in Kilpin – LT reported that repairs had been completed and it was agreed that this item be left on the agenda.** |
| **1851** | **11** | **To discuss dyke maintenance 7/11/19 – SRB reported that the work carried out by the drainage board was satisfactory. PJ reported that Kilpin dyke was not draining properly. JW to contact resident with concerns regarding blocked dyke at Kilpin and advise him to contact the developer and to keep the council updated. JW** |
| **1852** | **12** | **To discuss safety issues with regards to traffic diversions - 4/12/19 – JW advised that Howden Town Council had been contacted and a request made to be informed of any diversions that may affect the area.** |
| **1853** | **13** | **To discuss Dock Area white line markings 4/12/19 – PJ reported that the lines had not been repainted as yet.**  |
| **1854** | **14** | **To discuss removal of payphones - 6/2/20 – It was agreed that JW advise East Riding to remove both payphones from the Parish. JW** |
| **1855** | **15** | **To discuss dog fouling in the Parish – 5/3/20 – GD reported on the issue of dog fouling in the Parish. JW to contact ERYC to order leaflets to distribute to all households in the Parish. GD to continue making the public aware of the problem via social media and PJ to add to newsletter. JW/GD/PJ**  |
| **1856** | **16** | **To discuss Social Media – 3/12/18 – SRB and GD gave positive feedback on Facebook audience.** |
| **1857** | **17** | **To discuss VE Day 75th Anniversary Celebration – 6/6/19 – PJ reported on grant availability to fund the celebration. JW to circulate application form. SRB suggested asking Laxton Village Hall if the council could borrow toys for the younger children to play with at the event. CP offered to help with baking and to locate a tombola barrel. PJ reported on the joint meeting held prior to the Parish Council meeting and asked if more members could attend the joint meetings with the FOSVH in the future. JW/CP** |
| **1858** | **18** | **To receive report from the Personnel Committee – Nothing to report. PJ and SRB to arrange a meeting of the Personnel Committee. PJ/SRB** |
| **1859** | **19** | **Adoption of Standing Orders – ERNLLCA had advised that the adoption of Standing Orders take place at the annual meeting in May. Item to be removed from the agenda. JW**  |
| **1860** | **20** | **To discuss correspondence received – JW advised that all correspondence and emails had been forwarded since the last meeting.** |
| **1861** | **21** | **To note current financial position – JW provided members with an up to date bank reconciliation.** |
| **1862** | **22** | **To discuss Kilpin Parish Council accounts**1. **Monthly accounts and financial accountability – JW reported that the accounts were available for inspection.**
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| **1863** | **23** | **To approve Clerk’s salary and expenses – PJ approved the clerks salary and expenses.** |
| **1864** | **24** | **Date of the next meeting – The next meeting of Kilpin Parish Council will be on Thursday 2nd April 2020 at 7pm.** |
|  |  | **Meeting closed 8.25pm** |

 **J Waude – Clerk 19th March 2020**