**KILPIN PARISH COUNCIL – Draft Minutes**

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| **Clerk** | Ms Jayne Waude |
| **Address** | C/O Scholfield Village Hall, Skelton, DN14 5RJ |
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| **Chair** | Mr Phil Jarred |
| **Date** | 16th June 2020 |

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| The minutes of the remote meeting of Kilpin Parish Council held at 7pm online on Thursday **4th June 2020.** **J Waude****Clerk to the Council J Waude** |

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| **1889** | **1** | **Present – Phil Jarred (PJ) Chairman, Peter Sanderson (PS) Vice-Chairman, Lynn Todhunter (LT), Sophie Ross-Briggs (SRB), Gill Dixon (GD), Laura Kirkham (LK), Ward Councillor Linda Bayram (LB), Ward Councillor Victoria Aitken (VA) and Jayne Waude (JW) Clerk.** |
| **1890** | **2** | **Non-attendance – Carl Palin (CP)** |
| **1891** | **3** | **Code of Conduct**1. **To record declarations of Pecuniary/Non Pecuniary interest by any Members of the Council in respect of the agenda items listed below.**
2. **To note dispensations given to any Member of the Council in respect of agenda items below.**

**LK declared a Non-Pecuniary Interest in Item 6,** |
| **1892** | **4** | **Public participation session (15 minutes) – No public attended the meeting.** |
| **1893** | **5** | **To confirm approval of the Minutes of the Parish Council Meeting held on the 14th May 2020 – LT requested that the minutes be amended to include the result of planning decisions. JW to amend and re-distribute. JW** |
| **1894** | **6** | **To consider planning matters/decisions****Notification of Decision on Application 20/00807/PLF - Chapel House Howden Road Skelton East Riding Of Yorkshire DN14 7RG – Planning permission granted subject to conditions.** |
| **1895** | **7** | **To discuss speeding in the Parish – LB commented that speeding was more of an issue now during COVID-19 due to fewer vehicles on the roads. SRB to arrange a meeting with the Comminity Speed Safety Watch Co-ordinator. SRB** |
| **1896** | **8** | **To receive report from the Friends of Scholfield Village Hall – No report due to COVID-19** |
| **1897** | **9** | **To note matters concerning Scholfield Village Hall**1. **Maintenance – LT advised that the notice board in Kilpin needed repairing. PJ to contact local joiner. PJ**
2. **Monthly checks including defibrillator – GD and PJ confirmed all checks had been completed.**
3. **Health and Safety and Environmental – Nothing to report.**
4. **Future Projects 2020 – GD had circulated suggestions re: new lampshades in the hall. It was agreed that this expenditure should wait until the hall was receiving income from lettings. It was agreed that all councillors would send their preferences to GD prior to the next meeting.**
5. **Hall lettings and calendar – Nothing to report.**
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| **1898** | **10** | **To discuss the Matthew Pickering Charity – PJ reported that HSBC had been informed of the changes to the trustees of the Matthew Picketing Charity.** |
| **1899** | **11** | **To discuss litter picking 14/5/20 – LK reported that local company Sew Impressive had kindly donated Hi-Viz vests to the litter picking group. The Council thanked SRB and PS for supplying the litter pickers. PJ to obtain Risk Assessment for litter collectors. PJ reported that the local recycling lorry was not being closed after collection and litter was escaping as it drove through the parish. VA to contact the necessary department at East Riding to report this on behalf of the Council. PJ** |
| **1900** | **12** | **To discuss Public Footpaths 14/5/20 – JW reported that the necessary department had been contacted at East Riding and would be contacting the landowner to discuss access.** |
| **1901** | **13** | **To discuss Ash Tree in Moorfields Lane 14/5/20 – No more information at the time of the meeting. GD to report at the next meeting.** |
| **1902** | **14** | **To discuss Dock Area white line markings 4/12/19 – The white lines were still in need of repainting. JW to contact highways to chase up. JW** |
| **1903** | **15** | **To discuss dog fouling in the Parish – 5/3/20 – JW advised that the postcards had been received from the Dog Warden and GD to arrange distribution. PJ & LK offered to help with distributing cards. GD suggested that the Parish Council donate and empty a dog waste bin and carry out a trial. GD/PJ/LK** |
| **1904** | **16** | **To discuss Social Media – 3/12/18 – GD/SRB reported on Facebook statistics.** |
| **1905** | **17** | **To discuss VE Day 75th Anniversary Celebration – 6/6/19 – It was agreed that any future plans should be made after Covid-19 distancing rules are lifted.** |
| **1906** | **18** | **To receive report from the Personnel Committee – PJ and SRB to arrange Clerks appraisal. PJ/SRB** |
| **1907** | **19** | **To discuss correspondence received – JW confirmed that all correspondence and emails had been forwarded since the last meeting. JW reported that there was an outstanding invoice for 1 no. defibrillator from 2017 and that after close inspection of the 2017 accounts this requires payment immediately. JW to arrange payment. JW** |
| **1908** | **20** | **To note current financial position – JW had provided members, via email, with an up to date bank reconciliation.** |
| **1909** | **21** | **To discuss Kilpin Parish Council accounts**1. **Monthly accounts and financial accountability – JW reported that the accounts were available for inspection.**
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| **1910** | **22** | **To approve Clerk’s salary and expenses – The Clerks salary and expenses had been emailed to PJ and SRB for approval due to Covid-19.** |
| **1911** | **23** | **Date of the next meeting – The date of the next meeting of Kilpin Parish Council will be held at 7pm on Thursday 2nd July 2020. This meeting will follow the Annual Parish Meeting and the Annual Parish Council Meeting.** |
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**J Waude**

Clerk

Date 16th June 2020